

# Registration Form for Partnership Sponsors/Exhibitors/Customer Organisations at the itSMF Conference 2020

Please insert a cross for the package you require

I would like to be a **Partnership Sponsor** (NOK 45,000, excl. VAT)

I would like to be an **Exhibitor** (NOK 20,000 excl. VAT)

I would like to be a **Customer Organisation** (supplier members NOK 10,000, excl. VAT; non-supplier members NOK 15,000, excl. VAT)

## The following can be purchased in addition:

Reserved table at the conference banquet: NOK 2,000 per table

### • Larger stand space:

2 sq. m.: NOK 5,000

4 sq. m.: NOK 10,000

### • Space in the centre of the exhibition area, e.g., for a sofa/sofa suite/office accessories

4 sq. m.: NOK 5,000 (limited space)

6 sq. m.: NOK 10,000 (limited space)

Roll-up on the main platform (NOK 5,000 per day) (Note! Limited space)

Roll-up on the main platform (NOK 2,500 per day) (Note! Limited space)

Sponsor the Keynote presentation (in consultation with the programme committee)

Sponsor all or part of the conference banquet

<b>Company</b>	
<b>Invoice address</b>	
<b>Postal Code/Place</b>	
<b>Mobile phone</b>	
<b>E-mail</b>	
<b>Contact representative</b>	
<b>Signature</b>	

Please sign your registration form and return it to [itsmf@itsmf.no](mailto:itsmf@itsmf.no). Please send the company logo (in high-resolution format) that you would like us to use on the website and in the printed programme. Registration is binding.

#### **Terms and conditions / registration**

On receipt of your registration we will send you a written confirmation, followed at a later date by an invoice. All stands **MUST** be fully paid up by the payment deadline. Reservations not paid in time will be regarded as provisional, and may be sold to other applicants.

Companies with payments outstanding to itSMF will not be given the opportunity to register until all outstanding amounts have been paid.

In the event of cancellation, the following charges will apply (unless the stand space can be rented to other applicants):

More than 60 days before the exhibition: 30% of the rental price  
 30-60 days before the exhibition: 50% of the rental price  
 Less than 30 days before the exhibition: 100% of the rental price

Exhibitors who at the same time register as members of itSMF Norway must remember that their membership subscription must be fully paid up no later than the date on which payment of the stand rental fee is due.

Yours sincerely,  
 Elisabeth Kras  
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